



# Minotaur Software Ltd.

Reliable Software Solutions

## Purchasing

The Minotaur Purchasing module controls the inventory purchasing side of your business. You can track Purchase Orders, supplier prices, and quantities on order. When used in concert with the Inventory and the Invoicing/Order Entry modules, the Purchasing module can calculate quantities to order to meet customer commitments, min/max levels, etc. Built-in lead times will ensure that your purchasing meets your customer or production due dates. With Minotaur's EDI Module, you can interface with your suppliers, issuing P.O.s electronically. With Minotaur Purchasing, you will increase your inventory efficiency and eliminate costly shortages and reduce inventory carrying costs.

### Highlights

- Detailed Item File tracking
- Multi currency purchasing
- Report by order, item or supplier
- Unit conversion
- Automatic landed cost calculation
- Templates for fast PO entry



### Additional Features

- Unlimited P.O.s can be recorded and tracked on the system.
- Unlimited items and comments can be recorded on a P.O.
- P.O. numbers are automatically generated, for convenience, but can be changed by user.
- When used with the Inventory Module, a detailed item file tracks all the information needed for each purchased item.
- When used with the inventory module, requirement reports prompt users to purchase sufficient quantities to take advantage of bulk discounts.
- Receipts or Supplier Bills entered in the Inventory module automatically close filled P.O.s, or update P.O. quantities in the case of backorders. Remaining P.O. quantities can be canceled during Receipt entry in the Inventory module if desired.
- In conjunction with the Inventory module, users can enter an unlimited number of Receipts per single P.O.
- P.O.s can be issued to any number of suppliers for a single item, and can print the supplier's SKU number for the supplier's reference.
- Reports conveniently inform user what is on order with suppliers, what is in stock, and what is committed through customer orders, when Purchasing is used in concert with the Inventory and Invoicing/Order Entry modules.
- P.O.s can be given a due date, or each item on the P.O. can receive its own specific due date.
- With Minotaur's EDI Module, you can send suppliers electronic P.O.s.
- When used with the Inventory Module, additional costs such as duty and freight can be incorporated into the cost of your items.
- When used with the A/P Module, Paying Agents can be used to track Suppliers paid by credit card while easily reconciling and pay your credit card bill.

The screenshot shows a software window titled 'Part File' for 'Orange Pekoe 50 gm 24 Pack'. It contains various fields for account numbers, inventory status, pricing, and tax information.

Part Code:	50-OP	Description:	Orange Pekoe 50 gm 24 Pack
Change Acc.:	400	Cost Acc.:	600
In Stock:	153	Supplier Orders:	100
To Be Made:		To B Used:	Committed: 57
Inventory Item:	<input checked="" type="checkbox"/>	Active?	<input checked="" type="checkbox"/>
Selling Price:	\$64.50	Canadian Landed Cost:	\$48.5
Supplier:	ALLEM	Supplier Price:	\$48.50
Require Lot #?	<input type="checkbox"/>	Lead Time (Days):	4
Weight:	0.3	Spec. Order:	<input type="checkbox"/>
Qty to Order:	100	Discrete Item?	<input checked="" type="checkbox"/>
Category:	D-CATEO	Minimum Stock:	50
Category 2:	F-CATEO	Units Sold In:	A
Category 3:	F-CATEO	Full Stock:	600
		GST Taxable?	<input checked="" type="checkbox"/>
		PST Taxable?	<input checked="" type="checkbox"/>

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